

#### Job Listings (Wok Hey)

18 Dec, Community Job Clinic @ Cashew CC

Job Title	Job Description	Job Requirement	Min Years of Experience
Chef	<ul style="list-style-type: none"> <li>Stir fry dishes according to the company's standards.</li> <li>Prepare food at the backend for stir frying.</li> <li>Top up salad bar counter with prepared food.</li> <li>Ensure that all food and sauce portions are according to company's standards.</li> <li>Ensure that kiosk area is clean and hygienic.</li> </ul>	<ul style="list-style-type: none"> <li>Stir fry experience</li> <li>Able to stand for long hours</li> <li>Open to work in open concept kitchen</li> </ul>	0
Management Trainee	<ul style="list-style-type: none"> <li>Assist Outlet Manager to manage outlet operations.</li> <li>Order and manage inventory from suppliers.</li> <li>Ensure good customer service in accordance with company's standards.</li> <li>Oversee maintenance requirements of kitchen equipment and store build.</li> <li>Stir fry dishes according to company's standards.</li> <li>Prepare food at the backend for stir frying.</li> <li>Ensure that all food and sauce portions are according to company's standards.</li> <li>Ensure that kiosk area is clean and hygienic.</li> </ul>	<ul style="list-style-type: none"> <li>Stir fry experience</li> <li>Able to stand for long hours</li> <li>Open to work in open concept kitchen</li> </ul>	0
Assistant Outlet Manager	<ul style="list-style-type: none"> <li>Plan and manage manpower at the kiosk.</li> <li>Order inventory from suppliers.</li> <li>Stir fry dishes according to the company's standards.</li> <li>Prepare food at the backend for stir frying.</li> <li>Ensure that all food and sauce portions are according to company's standards.</li> <li>Ensure that kiosk area is clean and hygienic.</li> </ul>	<ul style="list-style-type: none"> <li>Stir fry experience</li> <li>Able to stand for long hours</li> </ul>	2
Area Manager	<ul style="list-style-type: none"> <li>Manage and take charge of operations for designated outlets.</li> <li>Responsible for manpower management and training.</li> <li>Ensure staff compliance to Company Standard Operating Procedures.</li> <li>Ensure right inventory mix and adequate stock levels.</li> <li>Maintain high standards of product quality and hygiene across assigned outlets.</li> <li>Oversee maintenance requirements of kitchen equipment and store build.</li> <li>Lead and motivate outlet staff in achieving sales targets and customer satisfaction.</li> <li>Evaluate operational procedures and suggest improvements.</li> <li>Any other ad-hoc operational duties as required.</li> </ul>	<ul style="list-style-type: none"> <li>At least 4-5 years of relevant F&amp;B managerial experience</li> <li>Team player with good leadership and communication skills</li> <li>Able to work in fast paced environment</li> </ul>	4

#### Job Listings (Re Sustainability Cleantech)

18 Dec, Community Job Clinic @ Cashew CC

Job Title	Job Description	Job Requirement	Min Years of Experience
Cleaner	<ul style="list-style-type: none"> <li>The cleaner is responsible to carry out cleaning and maintenance duties to ensure the designated sites are in clean and orderly condition. These includes</li> <li>Cleaning, stocking and supplying designated facility areas (dusting, sweeping, vacuuming, mopping, restroom cleaning and etc)</li> <li>Performing and documenting routine inspection and maintenance activities</li> </ul>	<ul style="list-style-type: none"> <li>Have a good level of hygiene and cleanliness</li> <li>Good and responsible team players</li> <li>Able to start immediately or short notice of period</li> <li>Open to retirees</li> <li>Willing to travel within an area</li> </ul>	0
Cleaning Supervisor	<ul style="list-style-type: none"> <li>Manage a site team</li> <li>Supervise General Cleaning operations</li> <li>Supervise Toilet Cleaning operations</li> <li>Plan and supervise periodical cleaning task</li> <li>Ad hoc cleaning as per Operations / Area Manager instructions</li> <li>Track and report daily attendance</li> <li>Perform quality checks and join inspection with OM and client</li> <li>Handle feedback from clients</li> <li>Interview and recruit cleaners</li> </ul>	<ul style="list-style-type: none"> <li>Good leadership skills</li> <li>Always setting as a role model to the team</li> <li>Have good customer service quality and cleaning standards</li> <li>Good interpersonal and communication skills</li> </ul>	2
Multi Skilled Driver (Class 3 & 4 Drivers Needed)	<ul style="list-style-type: none"> <li>Transport of workers to work location from appointed locations</li> <li>Perform and ensure cleanliness in designated public areas (for e.g. toilet, train station, etc)</li> <li>Ad-hoc duties as assigned by superior as per job scope requirement.</li> </ul>	<ul style="list-style-type: none"> <li>Must possess Singapore Class 3 or 4 Driving license</li> <li>Good and responsible team player</li> <li>Willing to travel within an area</li> </ul>	0
Restroom Cleaners	<ul style="list-style-type: none"> <li>The cleaner is responsible to carry out cleaning and maintenance duties to ensure the restrooms are in clean and orderly condition. These includes:</li> <li>Cleaning, stocking and supplying designated restrooms areas</li> <li>Performing and documenting routine inspection and maintenance activities</li> </ul>	<ul style="list-style-type: none"> <li>Have a good level of hygiene and cleanliness</li> <li>Good and responsible team players</li> <li>Able to start immediately or short notice of period</li> <li>Open to retirees</li> <li>Willing to travel within an area</li> </ul>	0